

FORM-21

[see Rules 81(2)]

FORM OF LETTER SANCTIONING CONTRIBUTORY FAMILY PENSION TO THE CHILD OR CHILDREN ON THE DEATH OR RE-MARRIAGE OF A WIDOW/WIDOWER WHO IS IN RECEIPT OF FAMILY PENSION

- No-_____
- Govt. of Himachal Pradesh
- Department /office of _____
- Dated _____
- To
- The Accountant General (A&E)
- Himachal Pradesh Shimla
- Subject:- Grant of family pension to the child/children.
- Sir, Madam
- I am directed to say that Sh/Smt. _____ formerly _____ (designation) _____ in this department/Office was sanctioned pension of Rs. _____ with effect from _____. The family pension was tenable till the death or re-marriage of the widow/widower ..

2 Intimation has been received in this department /office that Sh/Smt. ___ died on

3 At the time of death/remarriage Sh/smt _____ had following children.

Sl no Name Son/Daughter Date of Birth Date from which family pension ceases to be payable

4 In terms of Rule 54 of the C.C.S. (Pension) Rules 1972 the amount of Contributory family pension has become payable to the children in the order mentioned above. The family pension will be payable on behalf of the minors to Sh./Smt. _____ who is the guardian.

5 Sanction for the grant of contributory family pension of Rs. _____ per month to the children mentioned above is hereby accorded. The contributory family will take effect from _____ and subject to the provision of sub-rule (6) of Rule 54 of CCS (Pension) Rules 1972 will be tenable till _____

6 The family pension is debit to the Head of Account _____

7 Attenuation is invited to the information furnished in the enclosed list _____

8 The receipt of this letter may kindly be acknowledged and this department /office informed that necessary instructions for the payment of contributory family pension to the guardian have been issued to the Disbursing Officer concerned.

- Yours faithfully
- Head of Office
- :-

Permanent address of the guardian _____ -

2 place of payment (Govt Try. /Sub Treasury/ Bank)

3 Specimen signature left hand thumb and finger impression of the guardian duly attested.

4 Two attested copies of a passport size photographs of the guardian

5 Descriptive Roll of the guardian duly attested.

In case where the retiree has died & family pensioner in whose favour family pension was reported at the time of retirement had also died, the family pension case in favour of eligible children have to be routed through Department in Form-21 prescribed in CCS (pension) Rules 1972.